

Police Review Commission (PRC)

**POLICE REVIEW COMMISSION
REGULAR MEETING
AGENDA**

**Wednesday, July 13, 2016
7:00 P.M.**

**South Berkeley Senior Center
2939 Ellis Street, Berkeley**

- 1. CALL TO ORDER & ROLL CALL**
- 2. APPROVAL OF AGENDA**
- 3. PUBLIC COMMENT**
(Speakers are generally allotted up to three minutes, but may be allotted less time if there are many speakers. They may comment on items on the agenda or any matter within the PRC's jurisdiction at this time.)
- 4. APPROVAL OF MINUTES**
 - a. Special Meeting of June 8, 2016
 - b. Regular Meeting of June 8, 2016
- 5. CHIEF OF POLICE'S REPORT**
 - a. Crime, budget, staffing, training updates, and other items.
 - b. Update on police-community relations referrals to Council.
- 6. CHAIR'S REPORT**
- 7. PRC OFFICER'S REPORT**
Status of complaints; announcements.
- 8. OLD BUSINESS (discussion & action)**
 - a. Follow-up on PRC's letter to City Manager regarding the standard of proof used in BOI hearings
From: Commissioner Bernstein
 - b. Review of draft PRC Annual Report *(See June 22, 2016 packet)*
From: PRC Officer

- c. Decide on scope and any next steps in December 7 & 8, 2014 investigation
(See June 22, 2016 packet)
From: December 7 & 8 Subcommittee

9. NEW BUSINESS (discussion & action)

- a. BPD use of automated license plate readers (ALPRs) and Administrative Order #001-2016 providing guidelines for ALPR use. (See June 22, 2016 packet)
From: Commissioner Bernstein
- b. Response to City Attorney opinion regarding release of Use of Force Reports
(See June 22, 2016 packet)
From: Commissioner Bernstein
- c. Consider initiating policy review regarding operation of DUI checkpoints
From: Commissioner Lippman
- d. Status of request to BPD to revise General Order on the Right to Watch
From: Commissioner Bernstein
- e. Inquiry into why BPD has not been providing monthly management reports to the City Manager as required by General Order M-3. (See June 22, 2016 packet)
From: Commissioner Bernstein
- f. Status of inquiry to City Manager regarding excusing a subject officer from appearing at a BOI.
From: Commissioner Lippman
- g. Scheduling a training by BPD on use of force and de-escalation techniques.
From: PRC Officer
- h. Prioritization of any new issues the PRC has decided to address.
From: PRC Officer
- i. Review of 2015 Internal Affairs complaint statistics.
From: Commissioner Perezvelez

10. SUBCOMMITTEE REPORTS AND RECOMMENDATIONS (discussion & action)

- a. Fair & Impartial Policing Subcommittee
Meeting scheduled for July 18, 2016 at 5:30 p.m.; update on topics to be considered
- b. General Orders C-64, etc. Subcommittee
Update; schedule next meeting date
- c. December 7 & 8 Investigation Subcommittee
Update; schedule next meeting date
- d. Mutual Aid Pacts Subcommittee
Appointment of members to subcommittee.

11. ANNOUNCEMENTS, ATTACHMENTS & COMMUNICATIONS

Attached.

12. PUBLIC COMMENT

(Speakers are generally allotted up to three minutes, but may be allotted less time if there are many speakers; they may comment on items on the agenda at this time.)

Closed Session

Pursuant to the Court's order in *Berkeley Police Association v. City of Berkeley, et al.*, Alameda County Superior Court Case No. 2002 057569, the PRC will recess into closed session to discuss and take action on the following matter(s):

13. VOTE ON COMPLAINANT'S PETITION FOR REHEARING

Complaint #2397

End of Closed Session

14. ANNOUNCEMENT OF CLOSED SESSION VOTE

15. ADJOURNMENT

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Communication Access Information (A.R.1.12)

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SB 343 Disclaimer

Any writings or documents provided to a majority of the Commission regarding any item on this agenda will be made available for public inspection at the Police Review Commission, located at 1947 Center Street, 1st floor, during regular business hours.

Contact the Police Review Commission at (510) 981-4950 or prc@cityofberkeley.info.

PRC REGULAR MEETING ATTACHMENTS

July 13, 2016

MINUTES

| | | |
|---------------------------------|------|---|
| a. June 8, 2016 Special Meeting | Page | 7 |
| b. June 8, 2016 Regular Meeting | Page | 9 |

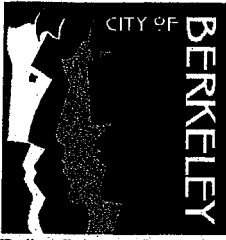
AGENDA-RELATED

| | | |
|---|------|----|
| Item 9.h – PRC Priority List, updated June 22, 2016. | Page | 13 |
| Item 9.h – PRC requests to BPD prioritized, updated July 6, 2016. | Page | 15 |
| Item 9.i. – BPD 2015 Internal Affairs Statistics. | Page | 17 |

COMMUNICATIONS

| | | |
|---|------|----|
| • Article from Berkeleyside.com, dated June 22, 2016 re Automated license plate readers will help parking availability but some express concern about privacy issues. | Page | 19 |
| • Letter from PRC Officer to BPD Chief, dated June 23, 2016 re Commendations of BPD employees July – December 2015. | Page | 23 |
| • Announcement re the 2016 National Night Out on August 2, 2016. | Page | 25 |
| • Commissioner Attendance Report for the period January 1 through June 30, 2016. | Page | 27 |

KJL:mgm



Police Review Commission (PRC)

POLICE REVIEW COMMISSION
SPECIAL MEETING
MINUTES
(unapproved)

Wednesday, June 8, 2016
6:30 P.M.

South Berkeley Senior Center
2939 Ellis Street, Berkeley

1. CALL TO ORDER & ROLL CALL BY CHAIR PEREZVELEZ AT 6:32 P.M.

Present: Commissioner George Perezvelez (Chair)
Commissioner Terry Roberts (Vice Chair)
Commissioner Alison Bernstein
Commissioner George Lippman
Commissioner Michael Sherman
Commissioner Kad Smith
Commissioner Ari Yampolsky
Commissioner Christine Murphy (*temporary appointment*)

Absent: Commissioners Jerry Javier, Ayelet Waldman

PRC Staff: Katherine J. Lee, PRC Officer

BPD Staff: Chief Michael Meehan, Lt. Dan Montgomery, Sgt. Ben Cardoza, Sgt. Sean Ross (arrived 6:50 p.m.)

2. PUBLIC COMMENT

There were no speakers.

3. NEW BUSINESS (discussion and action)

Response to item on June 14, 2016 City Council agenda regarding "Ballot Measure to Increase Police Accountability"

Motion that the Commission adopt the language of Commissioner Bernstein's memorandum dated June 8, 2016, "Suggestions for ballot measure to amend current PRC enabling legislation," to be put in the form of a letter to the City Council.

Moved/Seconded (Bernstein/Sherman)

Friendly amendment #1: that at the end of paragraph number 6), "and other community organizations" be added.

Moved by Lippman; Accepted by Bernstein and Sherman

Friendly amendment #2: that a paragraph number 7) be added, which states: "Expand the jurisdiction of the PRC to include non-sworn employees of the BPD."

Moved by Perezvelez; Accepted by Bernstein and Sherman

Friendly amendment #3: that a paragraph number 8) be added, consisting of section (b) 6. , regarding budget review, of the Proposed Charter Amendment Creating the Oakland Police Commission [etc.], attached to Councilmember Worthington's agenda item.

Moved by Perezvelez; Accepted by Bernstein and Sherman

Friendly amendment #4: that paragraph number 4) be replaced with section (f) 2., regarding access to files, of the Proposed Charter Amendment Creating the Oakland Police Commission [etc.], attached to Councilmember Worthington's agenda item.

Moved by Bernstein; Accepted by Sherman

Motion, as amended, Carried.

Ayes: Bernstein, Lippman, Murphy, Perezvelez, Roberts, Sherman, Smith, and Yampolsky.

Noes: None

Abstain: None

Absent: Javier, Waldman

Closed Session

4. REVIEW OF CITY MANAGER'S ACTION IN REGARD TO BOI HEARING OF JUNE 6, 2016, IN COMPLAINT #2395. (discussion and action)

Motion that Commissioners Perezvelez, Bernstein, and Roberts collaborate on a letter to the City Manager only regarding her actions related to Complaint #2395.

Moved/Seconded (Perezvelez/Bernstein) **Motion Carried**

Ayes: Bernstein, Lippman, Murphy, Perezvelez, Roberts, Sherman, Smith, and Yampolsky.

Noes: None

Abstain: None

Absent: Javier, Waldman

End of Closed Session

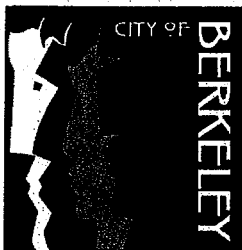
5. ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

The action take above was announced.

Note: Motions to extend the meeting were agreed upon by general consent on three occasions during the meeting.

6. ADJOURNMENT

By general consent, the meeting was adjourned at 8:00 p.m.



Police Review Commission (PRC)

**POLICE REVIEW COMMISSION
REGULAR MEETING
MINUTES
(unapproved)**

**Wednesday, June 8, 2016
7:00 P.M.**

**South Berkeley Senior Center
2939 Ellis Street, Berkeley**

1. CALL TO ORDER & ROLL CALL BY CHAIR PEREZVELEZ AT 8:02 P.M.

Present: Commissioner George Perezvelez (Chair)
Commissioner Terry Roberts (Vice Chair)
Commissioner Alison Bernstein
Commissioner George Lippman
Commissioner Michael Sherman
Commissioner Kad Smith
Commissioner Ari Yampolsky
Commissioner Christine Murphy (*temporary appointment*)

Absent: Commissioners Jerry Javier, Ayelet Waldman

PRC Staff: Katherine J. Lee, PRC Officer

BPD Staff: Chief Michael Meehan (left 8:08 p.m.), Lt. Dan Montgomery, Lt. David Reece, Sgt. Ben Cardoza (left 10:10 p.m.), Sgt. Joe Okies, Sgt. Sean Ross

2. APPROVAL OF AGENDA

The PRC Officer asked to postpone item #9.b., Review of draft PRC Annual report. With that change, the agenda was approved by general consent.

3. PUBLIC COMMENT

There were no speakers.

4. APPROVAL OF MINUTES

Motion to approve Regular Meeting minutes of May 25, 2016

Moved/Seconded (Bernstein/Roberts) **Motion Carried**

Ayes: Bernstein, Lippman, Murphy, Perezvelez, Roberts, Sherman, and Yampolsky.

Noes: None

Abstain: Smith

Absent: Javier, Waldman

5. CHIEF OF POLICE'S REPORT

Chief Meehan reported:

-- He and others attended a presentation by Chuck Ramsey, former police chief in DC and Philadelphia; Co-chair of President's Task Force on 21st Century Policing. Good to know BPD is on right track but still room to grow.

-- Offering to the PRC a presentation about training on the use of force and de-escalation skills. If interested, contact the PRC Officer about scheduling.

-- Police-Community Relations Council item: have scheduled to present to PRC at June 22 meeting.

-- Next DUI checkpoint will be on July 1st at University and Bonar from about 8 p.m. to 1 a.m. Commissioners invited to observe any or all of it.

6. CHAIR'S REPORT

None.

7. PRC OFFICER'S REPORT

None.

8. OLD BUSINESS (discussion & action)

a. Proposed new General Order: Body-Worn Cameras

By general consent, the Commission adopted a series of changes to the proposed draft General Order on Body-Worn Cameras.

Motion that the language from the Lexipol policy on body-worn cameras be substituted for the third paragraph of Section 450.6 (Prohibited Use of Portable Recorders [Line 199]): "The department-assigned BWC shall be the only mobile video recorder allowed for department employees while on duty. Any other mobile video recorders shall be used only with the express permission of the Chief of Police."

Moved/Seconded (Perezvelez/Sherman)

Friendly amendment: That in addition, Section 450.9 (Coordinator) (a) [Line 319], reading "Establishing a system for uploading, storing and security of recordings" be amended to add, "including for video recordings made using personally-owned recording devices."

Moved by Yampolsky; accepted by Perezvelez and Sherman

Motion as Amended, Carried

Ayes: Murphy, Perezvelez, Sherman, Smith, and Yampolsky.

Noes: Bernstein, Lippman, Roberts Abstain: None

Absent: Javier,

Waldman

**Motion to insert after Section 450.5 (a) [Line 91], a new (b),
"Interrogations."**

Moved/Seconded (Bernstein/Roberts) **Motion Carried**

Ayes: Bernstein, Lippman, Murphy, Perezvelez, Roberts, Sherman, Smith, and Yampolsky.

Noes: None

Abstain: Smith

Absent: Javier, Waldman

Motion to retain Section 450.7.2, Subsection A [Lines 219-225].

Moved/Seconded (Roberts/Bernstein) **Motion Failed**

Ayes: Bernstein, Lippman, Murphy, Roberts, Sherman, Smith, and Yampolsky.

Noes: Perezvelez, Smith

Abstain: None

Absent: Javier, Waldman

**Motion to approve the body camera worn camera policy proposed by the
Body-Worn Cameras Subcommittee, as amended by the Commission at its
May 25 and June 8, 2015 meetings, and to send it to the Council as a
recommended policy.**

Moved/Seconded (Lippman/Roberts) **Motion Carried**

Ayes: Bernstein, Lippman, Murphy, Perezvelez, Roberts, Sherman, Smith, and Yampolsky.

Noes: None

Abstain: None

Absent: Javier, Waldman

9. NEW BUSINESS (discussion & action)

- a. Follow-up on PRC's letter to City Manager regarding the standard of proof used in BOI hearings

Item postponed to the next meeting.

- b. Review of draft PRC Annual Report

Withdrawn from agenda by PRC Officer; postponed to the next meeting.

**10. SUBCOMMITTEE ACTIVATION, REPORTS, AND RECOMMENDATIONS
(discussion & action)**

- a. Fair & Impartial Subcommittee

- b. General Orders C-64, etc. Subcommittee

All subcommittee reports were postponed to the next meeting.

11. ANNOUNCEMENTS, ATTACHMENTS & COMMUNICATIONS

Attached.

12. PUBLIC COMMENT

There was one speaker.

13. ADJOURNMENT

By general consent, the meeting was adjourned at 10:50 p.m.

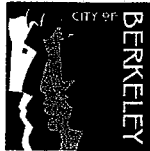
PRC Priority List

Updated June 22, 2016

For discussion at July 13, 2016 PRC meeting.

Shaded items are completed and will be removed from list.

| Top Ten List (NOT in order of most votes) | Notes |
|---|---|
| Investigation into BPD response on Dec. 7 & 8, 2014 | Subcommittee formed and meeting. |
| Revision of General Orders, incl. C-64, U-2, M-2 | Subcommittee formed and meeting. |
| Body worn and dash cameras (for 7-19 Council) Work Session due @ Clerk 6-16 | DONE PRC approved 6-16-16 Staff submitted to Council 6-15-16 |
| Fair and Impartial Policing (includes racial profiling concerns; evaluation and review of recently-released stop data; review of CPE analysis, when released) | Subcommittee formed. First meeting 7.18.16. |
| Policy review re Identification of race on traffic citations | Assign to F&I Policing Subcommittee. |
| G.O. W-1: Right to Watch | BPD revision presented at 2.24.16 meeting; discussion 3.9 and 3.23. NEW: request to BPD 4.13 to adopt SFPD's G.O. 5.07 |
| BPD acquisition of non-military armored vehicle | To be agendized. |
| Review of BOI procedures and underlying authority (Copley Press, PSOBRA, BPA v. COB, etc.) | Staff to prepare memo. |
| Review of pending regulation changes, and discussion of possible actions, including promulgation and implementation of agreed upon regulation changes and report to Council | Agendized for 3.23.16 meeting. NEW: Standard of Proof inquiry sent to City Manager 4.19.16. |
| City Council directive of 1.26.16 to work with BPD on recommendations from reports re response to Dec. 2014 protests. | Items not referred to General Orders or Media Credentialing Subcommittees agendized for 3.23 meeting. [need to re-agendize] |
| High priority; other action | |
| General Order regarding treatment of Transgender Persons | Proposed new G.O. agendized for 5-11 meeting - DONE PRC approved and sent to BPD |
| Evaluation of City policies regarding seizure and storage of homeless persons' property arising out of Liberty City dismantling | Hearing on Liberty City and presentation by BPD. Scheduled for 4-27 meeting. postponed to 5-11. DONE hearing held |
| Additional items to be agendized | |
| McKinley Ave. Staging – policy review | Capt. Greenwood presented at 3.23 and 4.13.16 meetings. NEW: revised U-4 to be presented. |



BERKELEY POLICE DEPARTMENT




2015 INTERNAL AFFAIRS STATISTICS

| | Complaints Received | Sustained | Not Sustained | Exonerated | Unfounded | Admin Closed |
|---|---------------------|-----------|---------------|------------|-----------|--------------|
| *External PRC | 16 | 6 | 5 | 6 | 7 | 22 |
| *External IAB | 30 | | | | | |
| Internal | 27 | 24 | 0 | 0 | 2 | 1 |
| Total | 73 | 30 | 5 | 6 | 9 | 23 |
| Allegations | | | | | | |
| Improper Use of Force | 11 | 0 | 0 | 3 | 2 | 6 |
| Discourtesy | 31 | 6 | 6 | 1 | 10 | 8 |
| Improper Stop / Search / Seizure / Arrest | 23 | 0 | 2 | 9 | 3 | 9 |
| Inadequate Investigation | 10 | 1 | 0 | 4 | 0 | 5 |
| Improper Detention (Jail) | 0 | 0 | 0 | 0 | 0 | 0 |
| Discrimination | 16 | 0 | 1 | 0 | 9 | 6 |
| Harassment | 11 | 0 | 0 | 0 | 3 | 8 |
| Improper Procedure | 71 | 24 | 1 | 7 | 25 | 14 |
| Improper Citation / Tow | 7 | 0 | 0 | 4 | 0 | 3 |
| Other | 6 | 0 | 0 | 0 | 0 | 6 |
| Total Allegations | 186 | 31 | 10 | 28 | 52 | 62 |

These statistics include complaints on all employees of the Police Department.
***External complaint dispositions are grouped together to protect employee confidentiality per PC 832.7**

Automated license plate readers will help parking availability but some express concern about privacy issues

 berkeleyside.com/2016/06/22/automated-license-plate-readers-will-help-parking-availability-but-some-express-concern-about-privacy

By Max Cherney

June 22, 2016 1:00 pm



New parking meters with credit card payment options are part of the goBerkeley program. Photo: Steer Davies Gleave/goBerkeley

Berkeley has launched a program to use a controversial technology that automatically reads license plates on cars to optimize and enforce parking, part of a larger effort to encourage more Berkeley residents not to drive.

The program, which began in May, aims to make the tedious and time-consuming process of conducting manual surveys of downtown parking — which takes more than two months from start to finish — more efficient, Matthai Chakko, city spokesman, told Berkeleyside. The city uses data from the surveys — how often and at what times parking spaces are occupied, for example — to adjust parking pricing and time limits based on people's behavior.

"It's extremely labor intensive to input every single license plate and license plate readers automate the manual data collection," Chakko said, adding that it improved the accuracy of the assessments and allows them to be conducted more frequently. The readers also eliminate the need to manually chalk tires to enforce time limits, he said.

But some civil libertarians have expressed concern that the data collected by police can be used to track the

movements of individuals and have called for tighter control of the data collected. The Police Review Commission is set to discuss the technology and its implications at a future meeting. It was going to discuss the issue Wednesday but the meeting was canceled due to lack of a quorum, according to Katherine J. Lee, who staffs the commission.

Berkeley has equipped five parking enforcement vehicles with the automated license plate readers (ALPR), which will also be used to conduct parking enforcement — such as booting or towing vehicles with more than five citations that are more than 30 days old — and search for stolen cars.

The use of the technology means parking enforcement officers won't have to mark tires anymore to gauge how long a car has been parked in a particular space. That should close a loophole where car owners whose time had expired just rolled their cars backward or forward to hide chalk marks. Now, drivers will have to move, which will free up the parking space.

The Berkeley City Council elected to add the readers as part of the goBerkeley initiative, which was made permanent January 27, 2015. The program — initially sponsored by a grant — aims to reduce driving and congestion by using dynamic meter pricing to increase turnover, which in turn provides more travel and parking choices. It operates in downtown Berkeley, Southside around Telegraph Avenue, and the Elmwood commercial district.

Automatic license plate readers use digital cameras and software to capture still images and transform them into a text readout of license plates. Berkeley staff will analyze the data to “adjust the price of meter and off-street facilities ... to maintain a level of parking availability that minimizes parking-related search traffic,” according to a city memo.

Berkeley purchased the readers from Canada-based Genetec. The equipment will cost \$450,000 over the course of the five-year contract, Chakko said.

The technology is used by other Bay Area cities such as San Francisco, but has generated concern from civil rights watchdogs who caution that the readers have been misused in the past and potentially pose a threat to civil liberties.

“Law enforcement agencies assuage people by saying it's for a limited purpose, but when we read the fine print none of those things are either written into law or enforceable by law,” said Nicole Ozer, technology and civil liberties policy director at the American Civil Liberties Union of California. “Sophisticated surveillance technology can be abused and misused, and there needs to be a thoughtful conversation about where and how we apply it.”

For its part, the city says the readers follow Berkeley Police guidelines for use — contained in an administrative order issued Feb. 18 — and that there was an informed, public discussion about implementing the technology.

“We had a public process, and we want to use the tech and be respectful of the process,” Chakko said. The data collected for parking optimization is anonymized, he says, and there are strict guidelines for how enforcement data is stored.

Ozer says the BPD policy is phrased in such a way that it gives the department broad authority with which to use the



readers. And since it is not an ordinance, Ozer says, it doesn't "have the force of law. There are no strong real safeguards about how it's being used. If it were violated, what would be the repercussion?"

Officials considered alternatives to the readers such as "smart" parking meters and in-pavement sensors but ultimately decided they weren't suitable. The smart meters weren't accurate enough, and the sensors would cost too much to install and operate, according to a memo from former City Manager Christine Daniel.

The BPD policy allows the city to store any "hits" collected via the readers for up to 365 days, and the "metadata" for up to 30 days, according to the policy.

In an unusual provision, the BPD policy allows vehicle owners access to data captured by the readers if they demonstrate proof of ownership and identity.

Berkeley does not plan to make the information gathered by the ALPR accessible to the public because it considers the information confidential, according to a police memo. A number of other police departments in places like San Diego County have also taken that stance, which the ACLU of Southern California is challenging in court. The city of Oakland, in contrast, has released its ALPR records.

This story was updated after publication to report that the PRC meeting scheduled for tonight was canceled due to lack of a quorum.

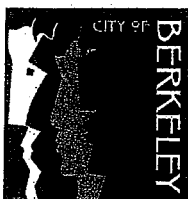
Related:

City looks to continue goBerkeley parking program (08.07.15)

Drivers say goBerkeley program made it easier to park (01.16.15)

Council to consider higher rates, evening hours for some parking meters (03.21.14)

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Police Review Commission (PRC)

June 23, 2016

Michael Meehan, Chief of Police
City of Berkeley
2100 Martin Luther King, Jr. Way
Berkeley, CA 94704

Re: Commendations of BPD employees July – December 2015

Dear Chief Meehan:

At its April 27, 2016 meeting, the members of the Police Review Commission reviewed the numerous letters and emails of thanks and praise for members of your staff, which your department received from July through December 2015. The Commissioners singled out a number of officers whose actions were worthy of specific mention. Those officers are:

CSO Mia Medlin
Sgt. Rashawn Cummings (twice)
Ofc. Sean Tinney
Ofc. Erik Keene
Ofc. Casimiro Pierantoni
Ofc. Skyler Ramey
Ofc. Edward Galvan (three times)
Ofc. Victoria Crews
Ofc. Stanley Libed
Ofc. Victor Li
Lt. Dan Montgomery
Ofc. Beau Hunt
Ofc. Zackery Nash
Ofc. Benjamin Phelps
Ofc. Corey Shedoudy (twice)
Ofc. Michael Yu
Ofc. Jason Muniz
Ofc. Jamie Lucero

PSD Rayna Johnson
PSD Tyrone McClain
PSD Tamara Lopes
PSD Erin Netz
PSD Sheryll-Rose Cofereros
Ofc. Paula Hammonds (twice)
PEO Tracy Randle
PEO Crusetta Cooper
Ofc. Anthony Cerletti
Lt. Kevin Schofield
Ofc. Timothy Kaplan
Ofc. Patrick Andersen
Ofc. Hugo Ordaz
Ofc. Stephanie Polliziani
Ofc. Kevin Neff
Ofc. Darren Kacalek
Ofc. Aron Belveal

Additionally, the Commission recognized **Ofc. Stephanie Polliziani, Ofc. Jitendra Singh**, and the **entire Berkeley Police Department** for their response to the June 2015 balcony collapse that claimed six young lives and injured five

others, noting that the BPD was praised for their "sensitive," "compassionate," "professional," and "extraordinary" work.

Those and similar descriptors were used by other persons and organizations who took the time to write and highlight the efforts of sworn officers, parking enforcement officers, community service officers, and public safety dispatchers.

Please let these officers know that the PRC recognizes and thanks them for their exemplary actions.

The letters and emails that the PRC relied on are enclosed for your information.

Sincerely,



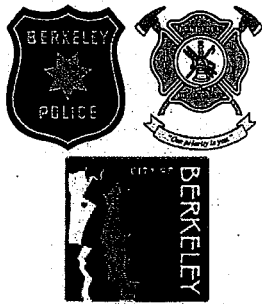
Katherine J. Lee
PRC Officer

Enclosures

cc: PRC Commissioners (w/o encls.)

Save The Date

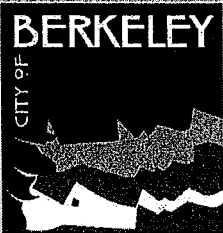
A great night to get to know your neighbors!



National Night Out is an annual event designed to strengthen our community by encouraging neighborhoods to engage in stronger relationships with each other and with their local Public Safety and City Officials.

POLICE • COMMUNITY PARTNERSHIPS

August 2, 2016



Commissioner Attendance Report

For the Period January 1 through June 30, 2016

(Scroll down for information on completing this form.)

Commission Name Police Review Commission
 Secretary Name Katherine J. Lee

| Commissioner Name | # of Meetings Attended | # of Meetings Not Attended/Absent | % of Meetings Attended | Meetings Absent * (List dates, ex. 1/8) | Excused Absences * (List dates, ex. 1/8) |
|-----------------------|------------------------|-----------------------------------|------------------------|--|---|
| 1. Bernstein, Alison | 10 | 1 | 91% | | |
| 2. Javier, Jerry | 6 | 5 | 55% | | |
| 3. Lippman, George | 11 | 0 | 100% | | |
| 4. Perezvelez, George | 10 | 1 | 91% | | |
| 5. Roberts, Terry | 11 | 0 | 100% | | |
| 6. Sherman, Michael | 10 | 1 | 91% | | |
| 7. Smith, Kad | 6 | 5 | 55% | | |
| 8. Yampolsky, Ari | 8 | 3 | 73% | | |
| 9. | | | | | |

* Only complete if the commissioner has missed 50% or more of regular meetings.

Was any member absent from 3 consecutive regular meetings? (otherwise, leave blank)

| Commissioner Name | Dates of Missed Meetings (List dates, ex. 1/8) | Dates of Leave(s) of Absence (List dates, ex. 1/8) |
|-------------------|---|---|
| 1. | | |
| 2. | | |
| 3. | | |
| 4. | | |
| 5. | | |
| 6. | | |
| 7. | | |
| 8. | | |
| 9. | | |

Instructions for Completing the Form

Only report the attendance for commissioners that are *active* as of the end of the reporting period. Do not include temporary appointments or commissioners that have already been terminated from the commission.

Report regular meetings only! Do not include special meetings or subcommittee meetings.

In the "# of Meetings Attended" column, input the number of meetings the commissioner attended (ex. "2"). In the "# of Meetings Not Attended/Absent" column, input the number of meetings the commissioner did not attend or was absent (ex. "4"). *These two columns added together should equal the total number of meetings held during the reporting period (ex. 2 + 4 = 6). Please input "0" where appropriate.*

If the "% of Meetings Attended" column reflects 50% or less, input the applicable dates in the "Meetings Absent" and "Excused Absences" columns.

Only complete the lower portion of the form if a commissioner was absent from 3 consecutive regular meetings. If a commissioner was absent from 3 consecutive regular meetings, list the individual's name, dates of meetings missed, and dates of leaves of absence (if any).

Additional Attendance Rules

- a) A member must be present at least one hour, or 50% of the entire meeting, whichever is less, to be counted as present for purpose of attendance.
- b) If a commissioner was appointed part way through the reporting period, the "meetings attended" and "meetings not attended/absent" is based on the number of regular meetings held since their appointment and through the end of the reporting period. These commissioners must have attended more than half of all regular meetings held since being appointed.
- c) The City Clerk shall note any commissioner reported as being absent from 50% or more of all regular meetings held during the six (6) month period reported. The appointment of the commissioner shall expire on the date the attendance report is received by the City Clerk.
- d) Commissioners may be granted a leave of absence of up to three months by their appointing Councilmember. These approved leaves do not count against lack of attendance.
- e) Commissioners may request that an absence from a meeting be excused due to a conflict resulting from observance of religious or cultural holidays. This request needs to be made on the "Excused Absence Form" and submitted to the Secretary prior to the meeting for which the commissioner's absence is to be excused. The Secretary then excludes the absence from the semi-annual attendance report. (BMC 3.02.030)

