

# Annulment of Summer Registration



**Degree-seeking Stanford students, submit to:**  
 Student Services Center  
 Tresidder Memorial Union, 2nd Floor  
 Stanford, CA 94305-6036  
 fax: (650) 721-1585  
<http://helpsu.stanford.edu/?pcat=ssc>

**Summer College High School Visitors, submit to:**  
 Office of Collegiate Programs  
 Stanford University  
 220 Panama Street, Ventura Hall  
 Stanford, CA 94305-4101  
 Fax: (650) 497-6025

**Summer Undergrad or Grad Visitors submit to:**  
 Summer Session Office  
 Stanford University  
 365 Lasuen Street, Littlefield Center  
 Stanford CA 94305-2078  
 Fax: (650) 725-6080

Please type or print

\_\_\_\_\_  
 Last or Family Name First Middle

\_\_\_\_\_  
 Stanford Student Number (8 digits, first digit is 0) Phone Number (include area code) Email Address

Stanford Undergraduate     Stanford Graduate Student     Summer High School Visitor (admitted via Office of Collegiate Programs)  
 Summer Undergrad or Grad Visitor (admitted via Summer Session Office)

Enrolled in Sophomore College, Arts Intensive, Leadership Intensive, or Bing Overseas Studies Program Overseas Seminar

Do you intend to drop this program or course?     Yes     No

**International Students:** Nonimmigrant students and their dependents must maintain an appropriate visa status at all times. Additional information is available from the Foreign Student Adviser at Bechtel International Center.

Are you a U.S. permanent resident?     Yes     No. If no, indicate visa type (e.g., J-1, F-1): \_\_\_\_\_

Will you remain in the U.S. during this period?     Yes     No. If no, I will depart the U.S. on \_\_\_\_\_ and return on \_\_\_\_\_.

**Refunds:** If you are withdrawing before the first day of classes, you receive a full refund of tuition. If you are withdrawing after the start of classes, you receive a pro rated refund up to the term withdrawal deadline. After the term withdrawal deadline, there is no refund. Refund is based on last day of attendance

**Enrollment:**     Never Attended

OR     Last Day of Attendance \_\_\_\_\_

- If the last day of attendance is after the Final Study List Deadline, courses are notated with "W" on the transcript.
- If the last day of attendance is prior to Final Study List Deadline, courses are dropped.

**Signatures**

By signing below, I certify that the information contained in this petition form and all supporting documentation is true and accurate. I understand that misrepresentation(s) of fact and/or circumstance(s) may give rise to a complaint being filed with the Office of Community Standards for investigation as possible violation(s) of the Fundamental Standard.

\_\_\_\_\_  
 Student Signature (required) Date

\_\_\_\_\_  
 Bechtel International Center Adviser (required for all F-1 and J-1 visa holders) Printed Name Date

\_\_\_\_\_  
 Collegiate Programs Administrator (For High School Visitors) Printed Name Date

\_\_\_\_\_  
 Summer Session Administrator (For Undergrad or Grad Visitors) Printed Name Date

**OFFICE USE ONLY**

Refund type:  
 Full: \_\_\_\_\_ Prorated: \_\_\_\_\_ Effective date of refund: \_\_\_\_\_ No refund: \_\_\_\_\_

Status: Approved: \_\_\_\_\_ Denied: \_\_\_\_\_ Postponed: \_\_\_\_\_ Processed by: \_\_\_\_\_