



# Stanford Recreation Facility Access Card Form

## Mailing Address

Attn: SHC HR Operations  
300 Pasteur Dr . M/C 5513  
Stanford, CA 94305-5513

Access to the Stanford University recreational facilities is provided to all SHC and LPCH employees who wish to enroll in this voluntary benefit. You must be an employee of SHC or LPCH to be eligible for this benefit.

- Access to the following Stanford recreational facilities:  
Arrillaga Outdoor Education and Recreation Center (AOERC), Arrillaga Center for Sports and Recreation (ACSR), Avery Aquatic Center (AAC), Cobb Track and Angell Field, Ford Center, Tennis Courts: Taube South, and West Campus
- Payment in full is due upon enrollment. **Enrollment must be received by the 10<sup>th</sup> of the month for access to begin on the 1<sup>st</sup> of the following month.**
- There are no refunds once enrollment has been processed. Please note that when your employment with the hospital ends your access to the athletic facilities will terminate.
- Annual Enrollment fee is **\$737.56**. Employees may purchase daily access passes. For daily passes, contact Stanford Recreation directly: <http://cardinalrec.stanford.edu/facilities/facility-access/#hospitalemployee>.
- Questions? Please contact SHC Human Resources at **650.723.4748** (Mon-Fri, 5am-5pm Pacific) or send an email to [HR4U@stanfordhealthcare.org](mailto:HR4U@stanfordhealthcare.org).

## Payment Options

- Option 1: Enrollment January 1<sup>st</sup> – December 31<sup>st</sup>  
Payment: **\$737.56** (New Hire employees - number of months from beginning of enrollment through December x \$59.39) = \_\_\_\_\_
- Option 2: Enrollment January 1<sup>st</sup> – June 30<sup>th</sup>  
Payment: **\$368.78** (New Hire Employees - number of months from beginning of enrollment through June x 59.39) = \_\_\_\_\_
- Option 2: Enrollment July 1<sup>st</sup> – December 31<sup>st</sup>  
Payment: **\$368.78** (New Hire Employees - number of months from beginning of enrollment through December x 59.39) = \_\_\_\_\_

**Make Check payable to SHC.**

Submit completed form with check payment to SHC HR by mail (see information on top of the form).

Pick up Recreation Access Card\* from the Stanford ID Card Office the last week of the month at Tressider Union, 459 Lagunita Drive, 2<sup>nd</sup> Floor, next to the Ticket Office | Hours: M-F 8am-1230pm / 1pm-5pm | 650-498-2273: <https://itservices.stanford.edu/service/campuscard>. \*\$25 card fee payable to Stanford ID Card Office by cash or check—credit and debit cards are not accepted.

Employee Name: \_\_\_\_\_ Employer: **SHC LPCH Stanford**

Employee ID: \_\_\_\_\_ Phone number: \_\_\_\_\_

Email: \_\_\_\_\_

Employee Signature \_\_\_\_\_ Date: \_\_\_\_\_