



Planning & Development Department
Building & Safety Division

Permit Application No. _____

**Permit Supplement 2: AUTHORIZATION OF AGENT
TO ACT ON PROPERTY OWNER'S BEHALF**

When the Permit Application and the Owner-Builder Declaration on the back of the Application have been executed by a person other than the property owner, the following shall be completed by the property owner and returned to the Permit Service Center prior to the issuing the permit.

Excluding the Notice to Property Owner, the execution of which I understand is my personal responsibility, I hereby authorize the following person(s) to act as my agent(s) to apply for, sign, and file the documents necessary to obtain an Owner-Builder Permit for my project.

Please print information on lines below and sign and date at bottom.

Scope of Construction Project (or Description of Work):

Project Location or Address: _____

Name of Authorized Agent: _____

Address of Authorized Agent: _____

Phone Number of Authorized Agent: _____

I declare under penalty of perjury that I am the property owner for the address listed above and I personally filled out the above information and certify its accuracy.

Property Owner's Signature: _____

Date: _____

Note: A copy of the owner's driver's license, state issued identification card, passport, or form notarization is required to be presented when the permit is issued to verify the property owner's signature.