



# 2017-18 COMMUTE CLUB / CLEAN AIR CASH APPLICATION

IF YOU ARE APPLYING FOR A CARPOOL PERMIT, DO NOT FILL OUT THIS FORM.  
PLEASE FILL OUT THE CARPOOL PERMIT APPLICATION.

WHO ARE YOU? (Proof of Stanford affiliation required)			
LAST Name	FIRST Name	Affiliation (Choose one)	
Daytime phone	Stanford ID number/Employee file ID*	<input type="checkbox"/> University employee	<input type="checkbox"/> Hospital employee
Email address		<input type="checkbox"/> Commuting student or postdoc	<input type="checkbox"/> Other (online sponsorship form required from department)
Residence: Street address	Suite/Building number	Residence: City	Residence: Zip code
Department name			Date of hire (if new employee)
Worksite: Street address	Suite/Building number	Worksite: City	Worksite: Zip code

\* not your badge number – your file ID number is on your timecard or paycheck stub.

## ELIGIBILITY

You must meet ALL of the following criteria for the duration of your membership:

- I do not drive and park near campus as part of my alternative commute, nor do I park at the VA Hospital or at off-campus Stanford parking lots and property.
- I do not live in on-campus student housing or Olmsted Staff Rental Housing.
- I am actively employed at Stanford's main campus, or I am a postdoc or registered student (students only qualify for registered quarters: minimum of 8 units for undergraduates and 6 units or TGR for graduate students).
- I will be commuting to Stanford for the duration of my Commute Club membership.
- I would be required to display a Stanford parking permit if I were to park at my place of work or study.
- I am not an evening- or night-shift employee.
- I will not use any Stanford parking permit except daily scratchers, service vehicle permits, and SH permits, if applicable, during the time I am registered as a Commute Club member.
- My primary commute is to Stanford's main campus.
- I am required to be at Stanford's main campus at least 20 hours per week during normal business hours.  
Check one of the following:  
 Campus     Welch Road, only if you work at one of the following locations:  
725, 730, 780, 800, 1201, 1215, 1265, or 1291 Welch Road.  
Please visit [transportation.stanford.edu/welch](http://transportation.stanford.edu/welch) for additional information.
- I understand that if I intentionally give false information to obtain membership in the Commute Club, I may lose my privilege to receive any transportation benefits from Stanford University, and I may receive disciplinary action up to and including termination of employment or expulsion.

## SPECIFY YOUR ALTERNATIVE COMMUTE MODE(S) (Use "1" for primary, and "X" for others that apply.)

bicycle     bus     carpool     train     vanpool     walk     other: \_\_\_\_\_

## EMERGENCY RIDE HOME

The Emergency Ride Home program assures alternative transportation users that they will not be stranded on campus in the event of an unexpected personal emergency. As a Commute Club member, you will be automatically registered for the program, and your registration will remain effective for the duration of your employment or enrollment at Stanford. Please visit our website at [transportation.stanford.edu/erh](http://transportation.stanford.edu/erh) for further details and restrictions.

CLEAN AIR CASH  
Revised 7/2017



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## CLEAN AIR CASH

Check all months you qualify to receive Clean Air Cash from September 1, 2017 to August 31, 2018. Be sure you meet all the criteria listed on page 1 for each month you select. Retroactive Clean Air Cash will not be issued for previous academic years. Refer to the table to see your reward amount.

- Sep 2017       Dec 2017       Mar 2018       Jun 2018
- Oct 2017       Jan 2018       Apr 2018       Jul 2018
- Nov 2017       Feb 2018       May 2018       Aug 2018

MONTHS	REWARDS	MONTHS	REWARDS
1	\$25	7	\$175
2	\$50	8	\$200
3	\$75	9	\$225
4	\$100	10	\$250
5	\$125	11	\$275
6	\$150	12	\$300

## HOW YOU WILL RECEIVE PAYMENT

Clean Air Cash payments are distributed at the end of each academic quarter.

- Payroll Deposit (benefits-eligible employees only)**  
Your payment will appear in your payroll check or pay statement.
- Account Deposit/Credit (students, postdocs, and temporary or sponsored employees)**
  - Your checking account or debit/credit card (Visa/MasterCard/Discover Card ONLY) will receive payment.
  - Do NOT attach, fax, or mail any account information. Submit this application, and P&TS will send you an email with instructions for entering your account information on a secure web page.
  - It is your responsibility to keep your account information current. Stanford is not liable for missed payments due to failure to update account information in a timely manner.

## AUTHORIZATION AND SIGNATURE

### EMERGENCY RIDE HOME (ERH)

**Informed consent, waiver and release of liability.** As a voluntary participant in the Emergency Ride Home (ERH) program, I understand that my participation does not in any manner imply that, on acceptance of a ride through ERH, I am acting in the course and scope of official Stanford business, nor does it establish an employer-employee or agency relationship between Stanford and the service provider.

I understand (in the event a rental car is needed) I will be required to provide current identification and a major credit card, which is needed for security reasons. I understand that my credit card will NOT be charged for the Emergency Ride Home, but I am responsible for the cost of gasoline and any incidental fees. I also understand that I will be responsible for all charges that are not pre-approved by P&TS and are not allowable according to the program restrictions. In addition, if I use a rental car, I must return it the following morning or pay the additional rental fees.

I assume full legal and medical responsibility for all costs and expenses including insurance risk of injury and loss, including death or serious bodily harm, and/or loss of property and income that may result from my participation in this program. I agree not to sue or bring claim against Stanford, its trustees, directors, officers, agents, or employees, by reason of any accident, illness, injury, loss, or death that is caused by or alleged to be caused by my participation in this program. The terms of this release shall serve as a release and assumption of risks for my heirs, executors, administrators, and for all of my family members.

### CLEAN AIR CASH

I certify that I meet each of the eligibility criteria for the Commute Club and the above information is true. I understand that if my employment or enrollment status changes, including worksite relocation, I must notify the Commute Club to confirm eligibility. I authorize Stanford to make quarterly payments to me through automatic bank deposit or payroll deposit. I also understand that during any period of time, I may have a valid monthly or annual parking permit, or claim Clean Air Cash, but not both simultaneously.

X \_\_\_\_\_

SIGNATURE

\_\_\_\_\_ DATE

CLEAN AIR CASH Revised 7/2017