

OFFICE OF SPECIAL EVENTS & PROTOCOL (OSEP)

Office of Special Events & Protocol and the Stanford Ticket Office

The Office of Special Events & Protocol (OSEP) (<https://osep.stanford.edu/>) and Stanford Ticket Office (STO) (<http://tickets.stanford.edu/>) are divisions of the Office of Public Affairs (<http://publicaffairs.stanford.edu/>). OSEP manages the University's public ceremonies such as Commencement, Baccalaureate, New Student Orientation Convocation, and the Founders' Celebration. The organization also designs and produces other high-profile University events hosted by the President and Provost, such as the Roundtable at Stanford, international symposia, and visits to campus by foreign delegations and heads of state.

OSEP also serves in an advisory capacity and/or can provide direct planning expertise to campus schools, departments, and student groups.

The department has final approval authority of Stanford facility and open space use for non-academic events on campus. For information or event planning assistance, information about policies, procedures, and University facilities, see the OSEP (<https://osep.stanford.edu/>) web site, or call (650) 724-1387.

The STO is the University's official full-service box office that provides online, in-person and by phone ticketing services, as well as day-of-event staffing support to hundreds of events throughout the year. Important arts organizations and venues it serves include Stanford Live, Stanford Jazz and Music Departments, the Bing Concert Hall, Frost Amphitheater, and Memorial Auditorium. The Stanford Ticket Office also provides professional ticketing and registration services to all academic departments, institutes, and student groups for lectures, festivals, concerts, and various high profile public events. For more information, see the Stanford Ticket Office (<http://tickets.stanford.edu/>) web site, or call (650) 725-ARTS (2787).